



# THE ASIAN SCHOOL

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Dear Parent  
Greetings!

This is to appraise you that our school has modified the following **leave rules**:

1. The School has two long breaks i.e. the Winter break and Summer break and one short Diwali break. Kindly check the dates given in the School Diary.
2. The parents/students are requested to go through following changes in Leave Rules carefully. These have been drafted after looking into the needs and requirements, of a large number of parents.
3. Boarder Students will be allowed 7 Nights out for the entire academic year
4. Class X & XII students will avail one day of extra leave/outing in the month of January.  
- April to October = 4 + Diwali Holidays  
- November to March = 2
5. The students can take these outings as per the rules or can bank them, for example if he/she has not taken any outing during the term the student will be allowed to take accumulated outings, with prior permission of the Vice-Principal/ Dorm Parent/ HOR. Leave of this kind is only applicable for the prevailing academic year. The accumulated leaves will not transfer to the next academic year.
6. If the student reports later than the stipulated date giving a margin of one day, that many outings shall stand cancelled for the student equal to the number of days he has reported late.
7. To encourage and motivate students to do well the school has started with "one earned leave" per term, policy. Leave will be deemed to have been earned if he/she has done exceptionally well in academics, games, extra-curricular activities or general behaviour as per the decision of the Dorm Parent/ HOR. However the final decision will be that of Principal.
8. No leave application of any type will be accepted during the examination months and during the Founder's day month.
9. For birthdays etc. the parents can visit the school and celebrate with the child in the school premises, between 2:00 pm to 4:00 pm on week days.
10. Midterm breaks are a part of the school curriculum. No leave application will be entertained during this period.

Looking towards your earnest cooperation.

With best regards

Principal